



**A Ministry of Bethel World Outreach Center**

**Program**

We serve K-6th Grades with a one day/week classroom experience with an optional one day/second day tutorial.

**Tuesday:** Students have a structured classroom experience from 9:00 a.m. – 3:00 p.m., with qualified teachers. A variety of subjects are covered including Bible, Phys Ed., Fine Arts, Science and Social Studies. 4-6<sup>th</sup> graders also have Creative Writing.

**Thursday:** Students have a structured classroom experience from 9:00 a.m. – 3:00 p.m., with core (tutorial) subjects taught by qualified teachers. Subjects include science, social studies, creative writing, foreign language, and Phys. Ed. Bible will also be taught. See Tutorial Course Description for more information.

**Program Year:** Begins the second Tuesday of September and continues into May. Christmas and Spring Break exceptions do apply. Please consult the school calendar for exact dates.

**Fees**

|                     | Tuesday  | Thursday   | Tues/Thurs  | Late                        |
|---------------------|--|--|---|-----------------------------|
| <b>Registration</b> | \$75 per child<br>\$250 max.                                     | \$75 per child<br>\$250 max.   | \$100 per child<br>\$250 max.   | Add \$25 after<br>June 30th |
| <b>Supply</b>       | \$50 per child<br>per semester                                   | \$25 per child<br>per semester   | \$75 per child<br>per semester  |                             |
| <b>Tuition</b>      | K-6 <sup>th</sup> \$945 per<br>child per year<br>(\$105 monthly) | 2 <sup>nd</sup> -6 <sup>th</sup> \$1050<br>per child per<br>year (\$116.67<br>monthly)<br>K-1 <sup>st</sup> \$945 per<br>year (\$105<br>monthly) | 2 <sup>nd</sup> -6 <sup>th</sup> \$1995<br>per child per<br>year (\$221.67<br>monthly)<br>K -1st \$1890<br>per child per<br>year (\$210<br>monthly) |                             |

**Payment:** Monthly payments may be made by the first Tuesday and/or Thursday of each month.

**Discounts:** BWOC Members will receive a \$10/month discount.

*Return the completed application package to:*  
**Bethel Family Academy, 5670 Granny White Pike, Brentwood, TN 37027**  
**(615) 346-1309**      [www.bethelfamilyacademy.com](http://www.bethelfamilyacademy.com)



**A Ministry of Bethel World Outreach Center**

**Application for Enrollment – Family Page**

2010 - 2011

Father's Name \_\_\_\_\_

Mother's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work (Dad) \_\_\_\_\_ (Mom) \_\_\_\_\_

Mobile Phone (Dad) \_\_\_\_\_ (Mom) \_\_\_\_\_

Email(1) \_\_\_\_\_ Email(2) \_\_\_\_\_

Alternate Contact Person: (Do you authorize this person to pick up your child? Yes  No )

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work (Dad) \_\_\_\_\_ (Mom) \_\_\_\_\_

Church Affiliation \_\_\_\_\_

Umbrella School \_\_\_\_\_

Previous Tutorial/Co-Op Experience \_\_\_\_\_

*We have read and agree to cooperate with the Bethel Family Academy's Statement of Policy:*

\_\_\_\_\_  
Signature of Father

\_\_\_\_\_  
Signature of Mother

\_\_\_\_\_  
Date

Please return with application along with  
Registration Fee (Make check payable to **Bethel Family Academy**) to:  
**5670 Granny White Pike, Brentwood, TN 37027 (615) 346-1309**



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**A Ministry of Bethel World Outreach Center**

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**Application for Enrollment – K-6<sup>th</sup> Grades**  
**2010-2011**

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(Please print)

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Oldest Student's Full Name \_\_\_\_\_ Preferred Name \_\_\_\_\_ M/F \_\_\_\_\_

Application for Grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Number of Years Home Schooling \_\_\_\_\_  
(Kindergarten - must be 5 by Oct. 1<sup>st</sup>)

Tuesday  Thursday  Both Days **(Check One)**

List any allergies/special needs\* your child may have:  
\_\_\_\_\_

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Second Student's Full Name \_\_\_\_\_ Preferred Name \_\_\_\_\_ M/F \_\_\_\_\_

Application for Grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Number of Years Home Schooling \_\_\_\_\_  
(Kindergarten - must be 5 by Oct. 1<sup>st</sup>)

Tuesday  Thursday  Both Days **(Check One)**

List any special needs\* your child may have: \_\_\_\_\_

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Third Student's Full Name \_\_\_\_\_ Preferred Name \_\_\_\_\_ M/F \_\_\_\_\_

Application for Grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Number of Years Home Schooling \_\_\_\_\_  
(Kindergarten - must be 5 by Oct. 1<sup>st</sup>)

Tuesday  Thursday  Both Days **(Check One)**

List any special needs\* your child may have: \_\_\_\_\_

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\*If your child has an official diagnosis of a physical or emotional disorder, we may not be equipped to handle their needs at this time.

Please return with application to:  
**5670 Granny White Pike, Brentwood, TN 37027 (615) 346-1309**

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Fourth Student's Full Name \_\_\_\_\_ Preferred Name \_\_\_\_\_ M/F \_\_\_\_\_

Application for Grade: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Number of Years Home Schooling \_\_\_\_\_  
(Kindergarten - must be 5 by Oct. 1<sup>st</sup>)

Tuesday  Thursday  Both Days **(Check One)**

List any special needs\* your child may have: \_\_\_\_\_

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\*If your child has an official diagnosis of a physical or emotional disorder, we may not be equipped to handle their needs at this time.

Please return with application:  
5670 Granny White Pike, Brentwood, TN 37027 (615) 346-1309



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## **Statement of Policy**

Bethel Family Academy (BFA) is a ministry of Bethel World Outreach Center. The following policies have been established to provide reasonable standards and procedures of operation for all families whose children are enrolled in BFA.

### **Application and Enrollment**

Application for enrollment in BFA is open to all home schooling families who are committed to the Lordship of Jesus Christ, declare that the Bible is the only authoritative standard and are in agreement with our procedures, policies and standards. BFA is not racially discriminatory and does not exclude families from enrollment based on race, nationality, or ethnic origin. However, because the school is a religious organization and a ministry of Bethel World Outreach Center, we are not obligated to accept all who may apply (based on religious beliefs and affiliations).

### **Attendance**

The purpose of the Bethel Family Academy program is to support and enrich your child's home school education. For this reason, regular attendance is extremely important. With the exception of illness, family emergency, etc., your child will be expected to attend all class days.

### **Tardiness**

Parents are asked to have their children at school at 8:45 a.m. on Tuesdays and Thursdays. Classes will begin promptly at 9:00 a.m. and end at 3:00 p.m. Any parent picking up after 3:15 will be assessed a late fee.

### **Tuition Payment**

In order for BFA to maintain a quality program, a yearly commitment is required. Monthly payments are due on or before the first class day of each month. Any tuition not received by the 3rd Tuesday of each month will be assessed a late fee of \$5.00 per child. Tuition payment reserves your child's spot in class and cannot be waived for family vacation, sick days, etc.

### **Disciplinary Procedures**

Parents have the primary responsibility before God to train and discipline their children. BFA teachers and administrators are a secondary source for this training. In order to maintain an atmosphere conducive to learning, inappropriate behavior will be dealt with directly, in a firm and loving manner. Parents will be contacted regarding any serious or repeated problems. Any ongoing discipline problems may result in dismissal. Please review, sign and return the BFA Discipline Plan.



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## Statement of Policy

### Subversion

BFA strives to provide an excellent atmosphere for both students and parents. We hire and retain the best qualified instructors available and maintain a comfortable, safe environment for learning. Our activities, whether on campus or off, are exceptional and reflect many hours of planning and consistent, thoughtful execution. It is reasonable for parents to expect this high level of quality and it is also reasonable for BFA to expect the same from the families and staff involved with the program. Students or families that intentionally subvert the activities, classroom, or other environments of BFA will be asked to withdraw. Refunds of tuition will be handled on a case by case basis.

### Compliance

In order to encourage compliance with TN state homeschooling laws, we require all parents read and sign the Tennessee Homeschool Handbook provided at orientation. BFA will enforce any relevant regulations necessary to help parents and the program comply with state law. Please keep in mind that BFA is a supplement to homeschooling and that in-home, daily instruction is still necessary for all BFA students. We also require membership in the Middle Tennessee Home Education Association (MTHEA). MTHEA is a regional chapter of the THEA and works to help homeschooling grow, prosper, and remain legal for the next generation. A copy of membership card must be included with application.



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## TUTORIAL & SUPPLEMENTAL COURSE DESCRIPTIONS

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2010-2011

Our Thursday all classes are tutorial. **PLEASE NOTE: NEW FOR 2010-2011: Our 6<sup>th</sup> Grade program for Tuesday is supplemental, similar to our other grade levels.**

### **Tutorial Courses - Thursday**

Core subjects including Science, Social Studies, Creative Writing, Foreign Language, and Bible will use curriculum, will require homework, and testing.

Student texts and teacher manuals will need to be purchased for each class. Curricula costs are not included in the student tuition. **It is the responsibility of the student to obtain all curricula and supplies prior to the first day of class.** We will send a list of the textbooks you will need to purchase by August 15th. Please contact the BFA office at 346-1309, if you have not received the complete list by then. We estimate the cost for curricula to be \$160.00.

Our curriculum providers are Bob Jones University (for Science), Story of the World (for History/Soc.Studies), creative writing and Spanish will be determined by instructors.

As stated above, the Tuesday (supplemental) program will share Thursday's curriculum, however, Tuesday will focus on "hands-on" aspects of material.

### **Supplemental Classes - Tuesday**

The supplemental classes may include subjects such as Bible, Physical Education, Art, Drama, Music, Creative Writing, Social Studies, and Science.

For more information, contact

Bethel Family Academy, 5670 Granny White Pike, Brentwood, TN 37027  
(615) 346-1309      [www.bethelfamilyacademy.com](http://www.bethelfamilyacademy.com)

# DISCIPLINE PLAN

As we believe that life-long success depends on self-discipline, we have developed a Discipline Plan that affords every student the opportunity to manage his or her own behavior. Your child deserves the most positive and peaceful classroom experience possible. Therefore, the plan will be in effect without exception during our time together on Tuesdays.

## **Classroom Rules:**

1. Follow directions.
2. Keep hands, feet and all objects to yourself.
3. Show respect to others and their property.

If a student's behavior is disruptive or inappropriate the teacher will take the following approach:

**First** The teacher will speak to the student in the class, identifying the behavior and its negative effects and will help the student to choose a more appropriate behavior.

**Second** (offense of same behavior or attitude) The teacher will take the child aside privately and talk about the offense. (to find underlying cause, etc.).  
Teacher and student may choose to pray before returning to class.

**Third** The student will go to see director or assistant director. Parent will be notified. Discipline report will be filed. Three Discipline Reports may result in dismissal.

## **Severe Disruption**

Child will be sent immediately to director's office. A discipline report will be filed and parents contacted. Physical aggression of any kind (hitting, kicking, biting) will not be tolerated and is grounds for immediate dismissal.

Due to the nature of this program it is imperative that students come with a willingness to learn, to cooperate with one another and to respect authority. BFA reserves the right to dismiss a child who displays a consistent pattern of disrespect or behavior that is not acceptable for the program.

*I understand the Discipline Plan and have reviewed it with my child:*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of student(s)



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### Emergency Care Form

In the case that our child \_\_\_\_\_ becomes ill or sustains an injury while on an authorized outing from Bethel Family Academy, Nashville, Tennessee, I, the undersigned, give my permission to those in charge to take whatever steps necessary in the administration of first aid.

I also consent to an X-ray examination, anesthetic, medical, dental or surgical diagnosis and treatment, hospital care and the administration of drugs or medicine to be rendered to my child under the general or specialized supervision and upon the advice of a duly licensed physician and /or surgeon.

I understand that this consent will apply only in emergency situations present and future, and that a copy of this form is as valid as the original. This consent is to remain in effect until written revocation is made.

This document releases Bethel World Outreach Center, Nashville, Tennessee, from all liability in the event of an emergency; financially, morally or otherwise.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Regular Doctor/Name, Phone #

Please sign & return to:

Bethel Family Academy  
5670 Granny White Pike - Brentwood, TN 37027 (615) 346-1309



**A Ministry of Bethel World Outreach Center**

Pastor/Church Leader Questionnaire

**Parent(s)/Guardians(s) please complete this section:** Date: \_\_\_\_\_

Family Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Church Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Children applying to Bethel Family Academy:

\_\_\_\_\_

**Pastor/Church Leader please complete this section:**

*Bethel Family Academy is a supplemental program for home schooling families. The above family has applied for acceptance in our program. Would you aid us by answering the following questions?*

*To aid in the application process, please return this form directly to the address below within one week. Feel free to make a copy of the questionnaire and share its content with the family, if you so desire.*

1. Do you personally know the family? \_\_\_\_\_
  2. How long has the family been in attendance? \_\_\_\_\_
  3. Are they a member of the church? \_\_\_\_\_
  4. Describe their worship service attendance \_\_\_\_\_
  5. Are members of the family active in the work of the church? \_\_\_\_\_
  6. Do you know any reason we should not accept this family in BFA?  Yes  No
- If yes, please explain \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
 Pastor/Church Leader Signature Church Title Date

Please sign and return to:  
**Bethel Family Academy**  
 5670 Granny White Pike - Brentwood, TN 37027 (615) 346-1309